



**POMPEI COLLEGE AIKALA**  
**574141**

**Internal Quality Assurance Cell**



**IQAC REPORT**

**2017-18**

## **Internal Quality Assurance Cell**

The Internal Quality Assurance Cell (IQAC) of Pompei College Aikala was established on 05 November 2004 in accordance with the National Assessment and Accreditation Council (NAAC) guidelines as a post-accreditation quality sustenance measure. It was established to improve the overall performance of the institution by aiming to develop and maintain a system to promote academic and administrative excellence. Being a central quality monitoring body of the institution, the IQAC strives to create, maintain and enhance quality in the overall functioning of the College by developing a system for conscious, consistent and catalytic action. Since quality enhancement is a continuous process, the IQAC works towards quality enhancement and sustenance in realization of the goals of the institution assuring all the stake holders about the quality and capacity building programmes provided in the institution.

Pompei College Aikala was accredited by NAAC with 'B' Grade (Score Percent 70.85) for the first cycle in 2004 valid from 16 February 2004 to 15 February 2009. It was reaccredited with 'A' Grade (3.04 CGPA) for the second cycle in 2010 valid from 28 March 2010 to 27 March 2015 and 'A' Grade (3.31 CGPA) for the third cycle in 2016 valid from 16 September 2016 to 15 September 2021.

### **VISION OF IQAC**

- ❖ To set benchmark to enhance and sustain quality culture aimed at sustaining all round excellence in academic and administrative practices at the institutional level for the periodic evaluation.

### **MISSION OF IQAC**

- To develop quality benchmarks and set mechanisms to channelize and systematize the efforts and measures towards institutional excellence
- To ensure to realize the motto, mission and vision of the college, the plans and policies of the Management, University and the Government pertaining to knowledge production and dissemination through optimal efforts
- To design and promote plans for the constant development of innovations in curricular, co-curricular and extracurricular activities to enhance the effectiveness of the teaching-learning experiences of the staff and students and to inculcate value-based education and document various activities for quality improvement
- For safety purposes, do pay heed to the guidelines given by the instructors

- To foster Learning-centric environment in the departments by motivating to use ICT tools for teaching and learning
- To ensure adequate, maintained and functional support structure
- To build systems that encourages the pursuits of the staff and students of the college
- To encourage and stimulate stakeholders to shoulder Social Responsibility
- To interact with various stakeholders in preparation and submission of annual reports and self-study reports

### **OBJECTIVES OF IQAC**

- To develop and maintain a system of quality benchmarks/parameters to promote academic and administrative excellence
- To develop measures towards quality enhancement through promoting quality culture in the College
- To act as a liaison between different departments and stakeholders to disseminate information on various quality parameters of higher education
- To act as a nodal agency of the Institution to organize and document various programmes/activities, inter and intra-institutional workshops, seminars to promote Quality Culture in the institution
- To formulate a work plan to achieve objectives and to coordinate the execution of the plan
- To arrange for feedback response from students, parents and other stakeholders on quality-related institutional processes
- To promote research culture among staff and students
- To facilitate the creation of a learner-centric environment by enabling faculty and learners to adopt to technology assisted teaching and learning process
- To adopt and disseminate best practices and promote institutional values among the faculty and students of the college
- To ensure internal and external audit
- To prepare the Annual Quality Assurance Report (AQAR) to be submitted to NAAC

### **Functions of IQAC as defined by NAAC**

- Development and application of quality benchmarks
- Parameters for various academic and administrative activities of the institution
- Facilitating the creation of a learner-centric environment conducive to quality education and

maturation to adopt the required knowledge and technology for participatory teaching and learning process

- Collection and analysis of feedback from all stakeholders on quality-related institutional processes
- Dissemination of information on various quality parameters to all stakeholders
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles
- Documentation of the various programmes/activities leading to quality improvement
- Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices
- Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality
- Periodical conduct of Academic and Administrative Audit and its follow-up
- Preparation and submission of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC

#### **Composition of IQAC**

1. Dr John C Miranda, Principal - Chairperson
2. Dr Victor Vaz E., IQAC Coordinator
3. Asso. Prof. Yogindra B., NAAC Coordinator
4. Dr Gunakar S., Documentation Officer
5. Asso. Prof. Purushothama K.V., Staff Member
6. Mr Michael Pinto, Librarian
7. Mr Rocky G Lobo, Office Superintendent
8. Mr Patrick Menezes, Management Committee Representative
9. Mrs Anitha D'Souza, Management Committee Representative
10. Mr Balakrishna Shetty, Principal, SDPT College, Kateel, External Experts
11. Mr Maxim Pinto, President, P.T.A. Community Representative

12. Mr Swaraj Shetty, Alumni Association Representative

13. Mr Melwil Assis Dsouza, III B.A., Student Representative

14. Ms Preema Pinto, III B.Com B - Student Representative

### At a Glance

Date of Submission of AQAR 2017-18	12.02.2019
Dates of Meetings of IQAC	1. 10.06.2017 2. 15.10.2017 3. 13.04.2018
Link to the Minutes and Action Taken Reports in the institutional website	<a href="https://pompeicollege.in/english/pdf/iqac/11.pdf">https://pompeicollege.in/english/pdf/iqac/11.pdf</a>
Participation in AISHE	17.01.2018

### Basic Statistics

Number of Fulltime Teachers	24
Number of Non-teaching Staff	13
Number of Programmes Offered	04
Number of Sanctioned Seats	300
Number of Students Admitted	165
Number of full-time teachers with Ph. D.	04

### Student Support

Number of students benefited by scholarships and freeships provided by the Government	342
Number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies	69

## Quality Initiatives

### Certificate Courses

Name of the Certificate Course	Offering Department	No. of Students Enrolled
Spoken English	English	30
Computer Education	Computer Education	67
Basic Accountancy	Commerce	13
GST	Computer Education	26

### Feedback Collection

Feedback Collected From	Status
Students	Analysed and Action Taken
Teachers	Analysed and Action Taken
Alumni	Analysed and Action Taken
Parents	Analysed and Action Taken

### Quality Enhancement Initiatives

- Arranged Orientation programmes for freshers at UG/PG levels
- Encouraged student research projects
- Orientation to PTA members
- Conducted skill development courses
- Encouraged departments to conduct intercollegiate competitions
- IBPS Orientation
- Played a significant role in the active functioning of college clubs and association
- Conducted a thorough analysis of the UG results and presented it to the principal and staff Council

### Faculty Participation in Curriculum Development & Assessment

Participation in	Number of Faculty Participated
Academic council/BoS	02
Setting of question papers	01
Assessment /evaluation process	06

### Number of teachers undergone Faculty Development Programmes (FDP)

Programme	Number of Faculty
Refresher Course	2
Other FDP	3

### FDP attended by Faculty Members

**Dr. S. A. Manjunath**, Assistant Professor, Department of Hindi

Attended a 'Refresher Course on Hindi Ka Shrijanathmak Ghadya' from 26/08/2017 to 15/09/2017

**Dr Victor Vaz E.**, Assistant Professor, Department of English

1. Attended a 'Refresher Course in English Language, Literature and Culture' from 08/01/2018 to 02/02/2018
2. Completed a Workshop on 'Life Skill Training' from 17/04/2017 to 22/04/2017
3. Completed a Training Course for 'NSS Programme' from 01/07/2017 to 07/07/2017

**Mrs Silvia Pais**, Assistant Professor, Department of Commerce

1. Completed a Workshop on 'Life Skill Training' from 17/04/2017 to 22/04/2017

### Staff Enrichment Programme:

Interpersonal Skill Development conducted on 05.08.2017

### Pass Percentage of Final Year Students

Programme	Students Appeared	Students Passed	Percentage
B.A.	33	31	93.94
B.Com	152	123	80.92
B.B.A.	18	9	50.00
M.Com	25	25	100

  
Coordinator  
INTERNAL QUALITY ASSURANCE CELL  
POMPEI COLLEGE, AIKALA - 574 141

  
PRINCIPAL  
POMPEI COLLEGE  
AIKALA POST - 574 141  
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