

# POMPEI COLLEGE AIKALA 574141

# **Internal Quality Assurance Cell**



**IQAC REPORT** 

2019-20

# **Internal Quality Assurance Cell**

The Internal Quality Assurance Cell (IQAC) of Pompei College Aikala was established on 05 November 2004 in accordance with the National Assessment and Accreditation Council (NAAC) guidelines as a post-accreditation quality sustenance measure. It was established to improve the overall performance of the institution by aiming to develop and maintain a system to promote academic and administrative excellence. Being a central quality monitoring body of the institution, the IQAC strives to create, maintain and enhance quality in the overall functioning of the College by developing a system for conscious, consistent and catalytic action. Since quality enhancement is a continuous process, the IQAC works towards quality enhancement and sustenance in realization of the goals of the institution assuring all the stake holders about the quality and capacity building programmes provided in the institution.

Pompei College Aikala was accredited by NAAC with 'B' Grade (Score Percent 70.85) for the first cycle in 2004 valid from 16 February 2004 to 15 February 2009. It was reaccredited with 'A' Grade (3.04 CGPA) for the second cycle in 2010 valid from 28 March 2010 to 27 March 2015 and 'A' Grade (3.31 CGPA) for the third cycle in 2016 valid from 16 September 2016 to 15 September 2021.

### **VISION OF IQAC**

❖ To set benchmark to enhance and sustain quality culture aimed at sustaining all round excellence in academic and administrative practices at the institutional level for the periodic evaluation.

# MISSION OF IQAC

- > To develop quality benchmarks and set mechanisms to channelize and systematize the efforts and measures towards institutional excellence
- ➤ To ensure to realize the motto, mission and vision of the college, the plans and policies of the Management, University and the Government pertaining to knowledge production and dissemination through optimal efforts
- ➤ To design and promote plans for the constant development of innovations in curricular, cocurricular and extracurricular activities to enhance the effectiveness of the teaching-learning experiences of the staff and students and to inculcate value—based education and document various activities for quality improvement
- For safety purposes, do pay heed to the guidelines given by the instructors

- ➤ To foster Learning-centric environment in the departments by motivating to use ICT tools for teaching and learning
- To ensure adequate, maintained and functional support structure
- > To build systems that encourages the pursuits of the staff and students of the college
- > To encourage and stimulate stakeholders to shoulder Social Responsibility
- > To interact with various stakeholders in preparation and submission of annual reports and self-study reports

# **OBJECTIVES OF IQAC**

- To develop and maintain a system of quality benchmarks/parameters to promote academic and administrative excellence
- To develop measures towards quality enhancement through promoting quality culture in the College
- To act as a liaison between different departments and stakeholders to disseminate information on various quality parameters of higher education
- To act as a nodal agency of the Institution to organize and document various programmes/activities, inter and intra-institutional workshops, seminars to promote Quality Culture in the institution
- To formulate a work plan to achieve objectives and to coordinate the execution of the plan
- To arrange for feedback response from students, parents and other stakeholders on qualityrelated institutional processes
- To promote research culture among staff and students
- To facilitate the creation of a learner-centric environment by enabling faculty and learners to adopt to technology assisted teaching and learning process
- To adopt and disseminate best practices and promote institutional values among the faculty and students of the college
- To ensure internal and external audit
- To prepare the Annual Quality Assurance Report (AQAR) to be submitted to NAAC

# Functions of IQAC as defined by NAAC

Development and application of quality benchmarks

- Parameters for various academic and administrative activities of the institution
- Facilitating the creation of a learner-centric environment conducive to quality education and maturation to adopt the required knowledge and technology for participatory teaching and learning process
- Collection and analysis of feedback from all stakeholders on quality-related institutional processes
- Dissemination of information on various quality parameters to all stakeholders
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles
- Documentation of the various programmes/activities leading to quality improvement
- Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices
- Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality
- Periodical conduct of Academic and Administrative Audit and its follow-up
- Preparation and submission of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC

# **Composition of IQAC**

Position	Name	Designation	
Chairperson	Mr K Jagadisha Holla	Principal	
Coordinator	Dr Victor Vaz E	Assistant Professor in English and HOD of English	
Members	Mr Yogindra B	Associate Professor in Sociology and HOD of Sociology	
	Mr B.Herald D'Souza	Associate Professor in Commerce	
	Mr Purushothama K.V.	Associate Professor in Economics	
	Mr Nemichandra Gowda	Associate Professor in Kannada	
	Dr Gunakar S.	Assistant Professor in Commerce	
	Mr Rocky G. Lobo	Office Manager	

External Expert (Quality Management)	Dr Krishna Kanchan	Principal, S.D.P.T.College, Kateel
External Expert (Industry)	Dr Melwin D'Souza	Delivery Manager, Diya Systems, Mangalore

# At a Glance

Date of Submission of AQAR 2019-20	26.11.2021
Dates of Meetings of IQAC	1. 29.06.2019
	2. 14.12.2019
	3. 29.02.2020
	4. 25.06.2020
Link to the Minutes and Action Taken	https://pompeicollege.in/english/pdf/iqac/13.
Reports in the institutional website	<u>pdf</u>
Participation in AISHE	13.01.2020

# **Basic Statistics**

Number of Fulltime Teachers	19
Number of Non-teaching Staff	13
Number of Programmes Offered	03
Number of Sanctioned Seats	230
Number of Students Admitted	134
Number of full-time teachers with Ph. D.	05

# **Student Support**

Number of students benefited by scholarships and freeships provided by the Government	80
Number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies	28

# **Quality Initiatives**

#### **Certificate Courses**

Name of the Certificate Course	Offering Department	No. of Students Enrolled
Spoken English	English	40
Computer Education	Computer Education	82
Basic Accountancy	Commerce	23
Certificate Programme in Banking and Insurance	M.Com	34

# **Feedback Collection**

Feedback Collected From	Status
Students	Analysed and Action Taken
Teachers	Analysed and Action Taken
Alumni	Analysed and Action Taken
Parents	Analysed and Action Taken

# **Quality Enhancement Initiatives**

- Monitored all the academic, cocurricular and extra curricular activities of the year
- Conducted periodic visits to the departments as well as cells and association
- Organised staff and students enrichment programmes, conducted the blood donation involving the public to make aware of benefits of the blood donation
- Conducted various programmes relating to health issues and Swatch Bharath
- Took initiatives to conduct guest lectures, research oriented visits
- Given useful suggestions in the quality enhancement of the department activities and activities of cells and associations
- Encouraged to conduct extension and outreach programmes
- Tries to establish link between UG and PG by involving the students in mutual exchange programmes
- 13 civic labourers were felicitated on Gandhi Jayanthi.

# **Research Projects**

Research Project	01

# Faculty Participation in Curriculum Development & Assessment

Participation in	Number of Faculty Participated	
Academic council/BoS	06	
Setting of question papers	02	
Assessment /evaluation process	06	

# **Number of teachers undergone Faculty Development Programmes (FDP)**

Programme	Number of Faculty	
Orientation	1	
Other FDP	19	

# **Faculty Development Progarammes attended by Faculty Members**

**Dr Purushothama K.V.** Associate Professor, Department of Economics

Attended a 'Refresher course on NCC' from 09/09/2019 to 23/09/2019

Dr Victor Vaz E., Assistant Professor, Department of English

- 1. Completed an FDP on 'NAAC Assessment and Accreditation' from 21/05/2020 to 26/05/2020
- 2. Completed an FDP on 'Basics of Research' from 23/05/2020 to 23/05/2020
- 3. Attended an FDP on 'MOOCs, E Content Development and OER' from 28/05/2020 to 03/06/2020
- 4. Attended an 'Short term course on E Content Development' from 28/05/2020 to 03/06/2020
- 5. Completed an FDP on 'ICT tools for Effective Teaching Learning' from 01/06/2020 to 06/06/2020

# Dr Richard R Sequeira, Assistant Professor, Department of Commerce

- 1. Attended an FDP on 'MSMEs; Threats, Challenges and Revival Measures' from 09/07/2020 to 09/07/2020
- 2. Completed an FDP on 'Tapping Social Capital During Covid 19 Period' from 05/06/2020 to 05/06/2020

Mrs. Akshatha Shetty, Assistant Professor, Department of Commerce

Attended an FDP on 'TECH SAVVY TEACHING' from 03/07/2020 to 04/07/2020

Mr. Thilak G. Assistant Professor, Department of Commerce

1. Attended an FDP on 'Basics of Research' from 23/05/2020 to 23/05/2020

- 2. Attended an FDP on 'Effective Educator for Professional and Institutional Excellence' from 08/06/2020 to 13/06/2020
- 3. Completed an FDP on 'Changing Aspiration in Dynamic Scenario: man, Intellectual Deliberation 08/06/2020 to 18/06/2020
- 4. Completed an FDP on 'TECH SAVVY TEACHING' from 03/07/2020 to 04/07/2020
- 5. Completed an FDP on 'MSMEs; Threats, Challenges and Revival Measures' from 09/07/2020 to 09/07/2020

# Mrs Silvia Pais, Assistant Professor, Department of Commerce

- 1. Completed an FIP on 'Developing Teachers overall personality' from 11/05/2020 to 20/05/2020
- 2. Completed an FDP on 'Impact of Covid 19 on Indian Economy and Industry' from 14/05/2020 to 20/05/2020
- 3. Attended an FDP on 'Basics of Research' from 23/05/2020 to 23/05/2020
- 4. Completed an FDP on 'E Learning' from 27/05/2020 to 27/05/2020
- 5. Attended an FDP on 'MOOCs, E Content Development and OER' from 28/05/2020 to 03/06/2020

# **Staff Enrichment Programme:**

- 'The Role of Academic Institution in the Growth of Students of Higher Education' conducted on 15.06.2019
- An Inter-institutional Faculty Development Programme conducted in association with St Mary's College, Shirva on 28.01.2020
- One day Faculty Development Programme in collaboration with SDPT College, Kateel on Online Teaching Methodology on 28.08.2020

# **Pass Percentage of Final Year Students**

Programme	Students Appeared	Students Passed	Percentage
B.A.	23	22	95.65
B.Com	93	76	81.72
M.Com	16	16	100

**Academic Achievements** 

Ms Smitha of Final year M.Com. secured X rank in Mangalore University.

PRINCIPAL POMPEI COLLEGE

MANGALORE D.K.

CO/O: Tinator
INTERNAL QUALITY ASSURANCE CELL
POMPEI COLLEGE, AIKALA - 574 141