# POMPEI COLLEGE AIKALA INTERNAL QUALITY ASSURANCE CELL 2016-17

#### Notice for the meeting

All the members of the Internal Quality Assurance Cell (IQAC) of Pompei College are hereby requested to attend a meeting convened on 02.07.2016 at 2.00 p.m. in Audio Visual Room.

#### Agenda

- 1. Silent Prayer
- 2. Welcome
- 3. Minutes of the previous meeting
- 4. Points of discussion:
  - a. Discussion of Plan of Action for the year 2016-17
  - b. Approval of Academic Calendar for the year 2016-17
  - c. AQAR 2015-16
  - d. Approval of NAAC Criteria Coordinators for the year 2016-17
  - e. Organization of UGC sponsored national seminar
  - f. Infrastructure development
  - g. Any other matter
- 5. Presidential Remark
- 6. Vote of thanks

Name

Designation

Mr Thomas G.M.,

**IQAC** Coordinator

Mr Jagadisha Holla K.

NAAC Coordinator

Mr Yogindra B.

**Documentation Officer** 

Signature

Mr Purushothama K.V.

Mr James Oliver

Mr Rocky G Lobo

Mr Patrick Menezes

Mrs Anitha D'Souza

Mr Balakrishna Shetty

Mr Maxim Pinto

Mr Swaraj Shetty

Balam Mani Kumari

Nishanth Kanchan

Mr/Thomas G.M.

IQAG Goordinator
INTERNAL QUALITY ASSURANCE CELL
POMPEI COLLEGE, AIKALA - 574 141

Place: Aikala

Date: 02.07.2016

Staff Member

Physical Director

Office Superintendent

Member of the Management Committee

Member of the Management Committee

Principal, SDPT College, Kateel

President, P.T.A

President, Alumni Association

III B.A. Student representative Balam Mani Kumari

III B. Com A, Student representative

Dr John C Miranda

Principal POMPEI COLLEGE AIKALA POST - 574 141 MANGALORE, D.K.

Following are the minutes of the meeting convened by the Internal Quality Assurance Cell (IQAC) on 02.07.2016 at 2.00 p.m. in the audio-visual hall of the College:

- 1. silent prayer marked the commencement of the meeting.
- 2. Mr Thomas G.M., IQAC Coordinator warmly welcomed everyone.
- 3. IQAC Coordinator presented the minutes of the previous meeting which was duly approved.
- 4. Points of discussion:
  - a. Plan of action for the year 2016-17 was approved.
  - b. Mr Jagadisha Holla K., NAAC Coordinator presented the Academic Calendar for the year 2016-17 after discussion Academic Calendar for the year 2016-17 was approved.
  - c. Mr Jagadisha Holla K., NAAC Coordinator briefed about the status of AQAR of 2015-16.
  - d. The approved list of NAAC Criteria Coordinators for the year 2016-17 are:

Criteria I Dr. Purushothama K.V., HOD Economics

Criteria II Mr Vishwith Shetty, HOD History

Criteria III Dr Gunakara S., Dept of Commerce

Criteria IV Mr Michael Pinto, Librarian

Criteria V Mr Nemichandra G., HOD Kannada

Criteria VI Mr B. Herald D'Souza, Dept of HOD Commerce

Criteria VII Mr Yogindra B, HOD Sociology

e. Principal briefed about the UGC sponsored national seminar conducted for the administrative staff on 09 December 2016 on the theme 'Interpersonal Skills and Health'.

- f. Various infrastructure development projects of the college such as construction of new entrance arch way and garden, a bus stand, sinking a borewell and laying tiles to the floors of the staff rooms were discussed.
- 5. Dr John C Miranda, president of the meeting made presidential remarks and expressed his gratitude to all the members of the IQAC for partaking in a fruitful deliberation.
- 6. Mr Jagadisha Holla K., NAAC Coordinator proposed the vote of thanks.

#### **Members Present**

Name	Designation	Signature
Dr John C Miranda	Principal – Chairperson	V.
Mr Thomas G.M.	IQAC Coordinator	
Mr Jagadisha Holla K.	NAAC Coordinator	10
Mr Yogindra B.	Documentation Officer	US
Mr Purushothama K.V.	Staff Member	
Mr James Oliver	Physical Director	
Mr Rocky G Lobo	Office Superintendent	Roul
Mr Patrick Menezes	Member of the Management Committee	A
Mrs Anitha D'Souza	Member of the Management Committee	Oll "
Mr Balakrishna Shetty	Principal, SDPT College, Kateel	6805
Mr Maxim Pinto	President, P.T.A	May
Mr Swaraj Shetty	President, Alumni Association	,
Balam Mani Kumari	III B.A. Student representative Balan	n Mani Kumari
Nishanth Kanchan	III B. Com A, Student representative	Short

Mr Thomas G.M. IQAC Coordinator

Place: Aikala A 574 141

Date 602.07.2016

Dr John C Miranda

PRINGIPAL POMPEI COLLEGE AIKALA POST - 574 141 MANGALORE, D.K.

# POMPEI COLLEGE AIKALA INTERNAL QUALITY ASSURANCE CELL 2016-17

#### Notice for the meeting

Internal Quality Assurance Cell (IQAC) has convened the meeting of the NAAC section on 06.08.2016 at 2.00 p.m. in Audio Visual Room, kindly attend.

#### Agenda

- 1. Silent Prayer
- 2. Welcome
- 3. NAAC Peer team work distribution
- 4. Any other matter
- 5. Presidential Remark
- 6. Vote of thanks

Name	Designation Signature
Mr Thomas G.M.,	IQAC Coordinator
Mr Jagadisha Holla K.	NAAC Coordinator
Mr Yogindra B.	Documentation Officer
Mr Purushothama K.V.	Staff Member
Mr James Oliver	Physical Director
Mr Rocky G Lobo	Office Superintendent

Mr Thomas G.M. IQAC Coordinator

Place: Aikala

Date: 06.08.2016

Dr John C Miranda Principal CIPAL

POMPEI COLLEGE
AIKALA POST - 574 141
MANGALORE, D.K.

Following are the minutes of the meeting convened by the Internal Quality Assurance Cell (IQAC) on 06.08.2016 at 2.00 p.m. in the audio-visual hall of the College:

- 1. Meeting began with silent prayer.
- 2. Mr Thomas G.M., IQAC Coordinator welcomed everyone.
- 3. After discussion on necessary arrangements to be made in preparation for the NAAC Peer team visit and prepare necessary relevant documents for the perusal, NAAC Coordinator and IQAC Coordinator were authorized to form committees to:
  - i. Arrange accommodation and hospitality
  - ii. Arrange for video recording and photography
- iii. Arrange a group of student representatives, alumni and parents to interact with NAAC Peer team
- 4. On any other matter discussion was carried on to upgrade the college website. After deliberation it was decided that IQAC team would make arrangement to meet all the Criteria to oversee the preparedness.
- 5. Dr John C Miranda, president of the meeting made presidential remarks and stated that the NAAC team of the College should work together to bring glory toe the institution.
- 6. Mr Jagadisha Holla K., NAAC Coordinator proposed the vote of thanks.

#### **Members Present**

Name

Designation

Signature

Mr Thomas G.M.,

**IQAC** Coordinator

Mr Jagadisha Holla K.

**NAAC** Coordinator

Mr Yogindra B.

**Documentation Officer** 

Mr Purushothama K.V.

Mr James Oliver

Mr Rocky G Lobo

Mr/Thomas G.M.

**IQAC** Coordinator

Co ordinator INTERNAL QUALITY ASSURANCE CELL POMPEI COLLEGE, AIKALA - 574 141 Staff Member

Physical Director

Office Superintendent

The

Dr John C Miranda

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POMPEI COLLEGE

AIKALA POST - 574 141

MANGALORE, D.K.

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# POMPEI COLLEGE AIKALA INTERNAL QUALITY ASSURANCE CELL 2016-17

#### Notice for the meeting

The Internal Quality Assurance Cell (IQAC) of Pompei College has convened a meeting on 07.01.2017 at 2.00 p.m. in Audio Visual Room, kindly attend.

#### Agenda

- 1. Silent Prayer
- 2. Welcome
- 3. Minutes of the previous meeting
- 4. Presentation of NAAC Peer team report on the institutional reaccreditation
- 5. Review of the various programmes conducted during the previous semester
- 6. Any other matter
- 7. Presidential Remark

Mr Balakrishna Shetty

8. Vote of thanks

Name	Designation	Signature
Mr Thomas G.M.,	IQAC Coordinator	January H
Mr Jagadisha Holla K.	NAAC Coordinator	/K)TI
Mr Yogindra B.	Documentation Officer	OB-
Mr Purushothama K.V.	Staff Member	
Mr James Oliver	Physical Director	
Mr Rocky G Lobo	Office Superintendent	Roll
Mr Patrick Menezes	Member of the Management	Committee from
Mrs Anitha D'Souza	Member of the Management	Committee Suite

Principal, SDPT College, Kateel

Mr Maxim Pinto

Mr Swaraj Shetty

Balam Mani Kumari

Nishanth Kanchan

President, P.T.A

President, Alumni Association

III B.A. Student representative Balam Mari Kumari

III B. Com A, Student representative

Thomas G.M.

POMPEI COLLEGE, AIKALA - 574 141

Place: Aikala

Date: 07.01.2017

Dr John C Miranda

PRINCIPAL Homeipabollege " AIKALA POST - 574 141

MANGALORE, D.K.

Following are the minutes of the meeting convened by the Internal Quality Assurance Cell (IQAC) on 07.01.2017 at 2.00 p.m. in the audio-visual hall of the College:

- 1. Meeting commenced with silent prayer.
- 2. Mr Thomas G.M., IQAC Coordinator welcomed everyone for the meeting.
- 3. IQAC Coordinator presented the minutes of the previous meeting.
- 4. After presenting the observation made by the NAAC Peer team while accrediting the institution for the III Cycle, a detail discussion was carried on enumerating each aspect. Then, it was resolved to take necessary corrective measures to overcome the weakness. The recommendations for the quality enhancement of the institution were also discussed and resolved to take appropriate steps.
- 5. Various programmes of the previous semester were reviewed.
- 6. On any other matter discussion was carried on with regard to the conduct of the College Day Celebrations.
- 7. Dr John C Miranda, president of the meeting made presidential remarks and thanked everyone for their constant support in upgrading the quality of institution from the earlier cycle to the previous cycle of accreditation.
- 8. Mr Jagadisha Holla K., NAAC Coordinator proposed the vote of thanks.

#### **Members Present**

Name

Designation

Signature

Mr Thomas G.M.,

**IQAC** Coordinator

Mr Jagadisha Holla K.

**NAAC** Coordinator

Mr Yogindra B.

**Documentation Officer** 

Mr Purushothama K.V.

Mr James Oliver

Mr Rocky G Lobo

Mr Thomas G.M.

IQAC Coordinator

INTERNAL QUALITY ASSURANCE CELL POMPEI COLLEGE, AIKALA - 574 141 Staff Member

**Physical Director** 

Office Superintendent

Bolo

Dr John C Miranda

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POMPEI COLLEGE
AIKALA POST - 574 141
MANGALORE, D.K.

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### POMPEI COLLEGE AIKALA INTERNAL QUALITY ASSURANCE CELL

### 2016-17

### Notice for the meeting

All the members of the Internal Quality Assurance Cell (IQAC) of Pompei College are hereby requested to attend a meeting convened on 01.04.2017 at 2.00 p.m. in Audio Visual Room.

#### Agenda

- 1. Silent Prayer
- 2. Welcome
- 3. Minutes of the previous meeting.
- 4. Review of the curricular and co-curricular programmes of 2016-17
- 5. Preparation of AQAR of 2016-17
- 6. Preparation of Plan of Action for the year 2017-18
- 7. Preparation of Academic Calendar for the year 2017-18
- 8. Certificate Courses
- 9. Any other matter \_ ICT COURSES
- 10. Presidential Remark
- 11. Vote of thanks

Name	Designation	Signature
Mr Thomas G.M.,	IQAC Coordinator	THE THE
Mr Jagadisha Holla K.	NAAC Coordinator	10
Mr Yogindra B.	Documentation Officer	MP.
Mr Purushothama K.V.	Staff Member	-
Mr James Oliver	Physical Director  Office Superintendent	on one
Mr Rocky G Lobo	Office Superintendent	

Mr Patrick Menezes

Mrs Anitha D'Souza

Mr Balakrishna Shetty

Mr Maxim Pinto

Mr Swaraj Shetty

Balam Mani Kumari

Nishanth Kanchan

Member of the Management Committee

Member of the Management Committee

Principal, SDPT College, Kateel

President, P.T.A

President, Alumni Association

III B.A. Student representative Balam Mani Lumari

III B. Com A, Student representative

PFIRCIPAL **POMPEI COLLEGE** AIKALA POST - 574 141 MANGALORE, D.K.

Place: Aikala

Date: 01.04.2017

Minutes of the meeting convened by the Internal Quality Assurance Cell (IQAC) on 01.04.2017 at 2.00 p.m. in the audio-visual hall of the College are as follows:

- 1. The meeting commenced with a silent prayer.
- 2. Mr Thomas G.M., IQAC Coordinator welcomed everyone.
- 3. IQAC Coordinator presented the minutes of the previous meeting.
- Detailed discussions were carried on with regard to various curricular, cocurricular and extra-curricular programmes held during the academic year 2016-17. Aspect of internal audit was discussed.
- 5. IQAC decided to ask the criteria heads to submit the draft of AQAR of 2016-17 before 20.04.2016.
- 6. It was decided to ask the departments, cells, committees and association to Prepare Plan of Action for the year 2017-18
- 7. IQAC will prepare the Academic Calendar for the year 2017-18 after incorporating the schedule from the University Calendar.
- 8. A discussion was carried on Certificate Courses. It was decided to incorporate some useful addon course during 2017-18.
- On any other matter it was resolved after discussion that teachers need to use more ICT tools in teaching process.
- 10. Dr John C Miranda, president of the meeting made presidential remarks and expressed his gratitude to all the stakeholders for their constant support.
- 11. Mr Jagadisha Holla K., NAAC Coordinator proposed the vote of thanks.

#### **Members Present**

Name

Dr John C Miranda

Mr Thomas G.M.

Mr Jagadisha Holla K.

Mr Yogindra B.

Mr Purushothama K.V.

Mr James Oliver

Mr Rocky G Lobo

Mr Patrick Menezes

Mrs Anitha D'Souza

Mr Balakrishna Shetty

Mr Maxim Pinto

Mr Swaraj Shetty

Balam Mani Kumari

Nishanth Kanchan

NALIQAC CoordinatorCELL

POMPEI COLLEGE, AIKALA - 574 141

Place: Aikala

Date: 01.04.2017

Designation

Principal – Chairperson

**IQAC** Coordinator

**NAAC** Coordinator

**Documentation Officer** 

Staff Member

Physical Director

Office Superintendent

Member of the Management Committee

Member of the Management Committee

Principal, SDPT College, Kateel

President, P.T.A

President, Alumni Association

III B.A. Student representative Bolam

III B. Com A, Student representative

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**AIKALA POST - 574 141** MANGALORE, D.K.

Signature