

# IQAC Meeting and Minutes

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ಮೆರಿಗಳೂರು - 574141



POMPEI COLLEGE AIKALA  
AIKALA POST  
MANGALURU - 574 141  
Mobile: +91 9448216070  
Email: pompei\_college@yahoo.co.in  
iqac.pompei@gmail.com  
Website: www.pompeicollege.in

24.02.2023

Dear Sir/ Madam

The meeting of IQAC of the College is convened on **March 01 2023, at 3.30 pm** in the Audio-Visual Hall of our College. The IQAC of the College greatly values the involvement of every member in its functioning. Hence, hereby we request you to be present and give your valuable suggestions towards enhancing quality in Higher Education in our college.

## Agenda

- Welcome
- Minutes of the previous meeting
- Briefing on Peer Team Visit
- Any other matter

Dr Victor Vaz E

IQAC Coordinator

To,

Dr Gunakar S., NAAC Coordinator

Ms Silvia Pais, Member IQAC

MrSteevanUllasDCunha, Management Representative

Mr Prasad, External Expert, industry

Ln Shambhavi Shivaram Shetty, External Expert- Women Entrepreneur

Mr Alwyn Stany Saldanha, Entrepreneur, Local Society Nominee

Mr Sharath Shetty, Journalist, Alumni Representative

Br John Pereira, Superior, Christian House, PTA representative

Mr Rocky G. Lobo, Manager, Pompei College Office

Mr Richard Sequeira, Department of Commerce, Member

Mr Dayan, III B.A. - Student Representatives

Ms Madhushree, III B.Com - - Student Representatives

Dr Purushothama K.V.  
Principal

INTERNAL QUALITY ASSURANCE CELL  
POMPEI COLLEGE, AIKALA - 574 141

POMPEI COLLEGE  
AIKALA - 574 141

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01.03.2023

Aikala

## MINUTES

Proceedings of the meeting of the Internal Quality Assurance Cell (IQAC) held on 01.03.2023 at 3.30 p.m. at Principal's chamber.

The meeting commenced with a silent prayer

Dr Purushothama KV, the Chairman of the IQAC and Principal warmly welcomed everyone.

Dr Victor Vaz E., IQAC Coordinator presented the Minutes of the previous meeting held on 30.09.2022 which was approved without any correction.

Then, Principal briefed about the Peer Team Visit of the NAAC which is scheduled to take place on 06 and 07, March 2023. He informed that an interaction with peer team for the IQAC is scheduled to take place from 3.30 p.m. 4.00 p.m. of 06 March 2023. Principal stated the Vision, Mission and composition of the IQAC for the benefit of the members.

While briefing on the visit of the peer team he gave a brief review of the achievements of the IQAC in the past 5 years. He mentioned about Faculty Development Programmes and SWOT analysis. He informed that 70% of marks are already allotted and the peer team will assess for the remaining 30%. Principal also presented Peer Team visit schedule.

On the agenda any other matter Mr Sharath Shetty requested the Principal to brief the students about the Peer team visit, to which Principal said that the students are well prepared to meet the Peer team.

The meeting was concluded with vote of thanks proposed by Dr Victor Vaz E., IQAC Coordinator.

Members Present:

Dr Gunakar S., NAAC Coordinator

Dr Sharath Shetty, Journalist, Alumni Representative

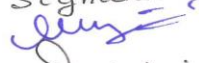

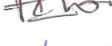




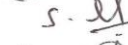


Mr Richard Sequeira, Department of Commerce, Member

Mr Dayan, III B.A. – Student Representatives

Ms Madhushree, III B.Com -- Student Representatives

  
Dr Victor Vaz E  
IQAC Coordinator

  
Dr Purushothama K.V.  
Principal

- |  | Signature:  |
|--|---|
| 1. Dr. Purushothama K.V. Principal                     |    |
| 2. Mr. James Labo Mgt. Representative.                 |    |
| 3. Mr. Burton Sequeira. Industry nominee               |    |
| 4. Mrs. Hilda D'souza. Alumni Nominee                  |   |
| 5. Mr. Marcel D'souza Parent Nominee                   |  |
| 6. Dr. Manjunath Staff representative.                 |  |
| 7. Mr. Karthik Sundar Saliyan Student nominee          |  |
| 8. Ms. Appeksha Student nominee                        |  |
| 9. Dr. S. Gunakar Co-ordinator                         |  |
| 10. Mr. Vinay Antony Sequeira. Assistant co-ordinator. |  |

# POMPEI COLLEGE AIKALA

Aikala Post, Mangalore, Karnataka – 574 141

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Ph: +91 9449935442

email: iqac.pompei@gmail.com

Website: www.pompeicollege.in

## INTERNAL QUALITY ASSURANCE CELL(IQAC)

Ref. No.: IQAC/22-23/02

Date: 20-06-2023

Dear, Mr. James Lobo

Greetings from Pompei College, Aikala !!!

**Subject:** Notice of the meeting

We are pleased to inform you that the meeting of the IQAC is scheduled to be held on Wednesday

June 28, 2023 at 3 p. m at Principal's chamber to transact the following agenda:

1. Preparation and submission of Annual Quality Assurance Report (AQAR)-2021-22.
2. College developmental activities.
3. Staff enrichment programme.
4. Any other matters with the permission of the chair.

Kindly, make it convenient to attend the meeting.

Yours faithfully,

Dr. S. Gunakar  
Co-ordinator, IQAC

Dr. Purushothama K.V  
PRINCIPAL

(James Lobo)

Received notice of meeting on 20/6/2023

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## INTERNAL QUALITY ASSURANCE CELL(IQAC)

Ref. No.: IQAC/22-23/02

Date: 20-06-2023

Dear, Mr. Patrick Menezes,

Greetings from Pompei College, Aikala !!!

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Yours faithfully,



Dr. S. Gunakar  
Co-ordinator, IQAC



Dr. Purushothama K.V  
PRINCIPAL

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## INTERNAL QUALITY ASSURANCE CELL(IQAC)

Ref. No.: IQAC/22-23/02

Date: 20-06-2023

Dear, Mrs. Ln. Shambavi Shivaram Shetty

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Yours faithfully,

S. M

Dr. S. Gunakar  
Co-ordinator, IQAC

  
Dr. Purushothama K.V  
PRINCIPAL

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X 

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## INTERNAL QUALITY ASSURANCE CELL(IQAC)

Ref. No.: IQAC/22-23/02

Date: 20-06-2023

Dear, Mr. Burton Sequeira

Greetings from Pompei College, Aikala !!!

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Yours faithfully,

S.M

Dr. S. Gunakar  
Co-ordinator, IQAC

Dr. Purushothama K.V

PRINCIPAL

Received notice of meeting on 20-6-2023

BURTON SEQUEIRA

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## INTERNAL QUALITY ASSURANCE CELL(IQAC)

Ref. No.: IQAC/22-23/02

Date: 20-06-2023

Dear, Mrs. Hilda D'souza

Greetings from Pompei College, Aikala !!!

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Yours faithfully,

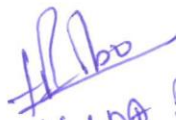


Dr. S. Gunakar  
Co-ordinator, IQAC



Dr. Purushothama K.V  
PRINCIPAL

*Received the notice of meeting on 20/6/2023,*



HILDA DSOUZA



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## INTERNAL QUALITY ASSURANCE CELL(IQAC)

Ref. No.: IQAC/22-23/02

Date: 20-06-2023

Dear, Mr. Marcel D'souza

Greetings from Pompei College, Aikala !!!

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Kindly, make it convenient to attend the meeting.

Yours faithfully,

*S.G.*

Dr. S. Gunakar  
Co-ordinator, IQAC

*Dr. Purushothama K.V.*

Dr. Purushothama K.V  
PRINCIPAL

*Received notice of meeting on 20-6-2023 .*

*Msgr*

*MARCEL DSOUZA.*

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## INTERNAL QUALITY ASSURANCE CELL(IQAC)

Ref. No.: IQAC/22-23/02

Date: 20-06-2023

Dear, Dr. Manjunath,

Greetings from Pompei College, Aikala !!!

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4. Any other matters with the permission of the chair.

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Yours faithfully,

Dr. S. Gunakar  
Co-ordinator, IQAC

Dr. Purushothama K.V  
PRINCIPAL

Received the meeting notice

20/6/23

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## INTERNAL QUALITY ASSURANCE CELL(IQAC)

Ref. No.: IQAC/22-23/02

Date: 20-06-2023

Dear, Mr. Kartik Sundar Salian

Greetings from Pompei College, Aikala !!!

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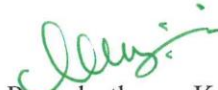
- 1.Preparation and submission of Annual Quality Assurance Report (AQAR)-2021-22.
- 2.College developmental activities.
3. Staff enrichment programme.
- 4.Any other matters with the permission of the chair.

Kindly, make it convenient to attend the meeting.

Yours faithfully,



Dr. S. Gunakar  
Co-ordinator, IQAC



Dr. Purushothama K.V  
PRINCIPAL

Received notice of meeting on 20-6-2023  
Kartik  
Mr. Kartik Sundar Salian

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## INTERNAL QUALITY ASSURANCE CELL(IQAC)

Ref. No.: IQAC/22-23/02

Date: 20-06-2023

Dear, Ms. Apeksha III B.A.

Greetings from Pompei College, Aikala !!!

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Yours faithfully,

Dr. S. Gunakar  
Co-ordinator, IQAC

Dr. Purushothama K.V  
PRINCIPAL

Received notice of meeting on 20-06-23.

Ms. Apeksha III B.A.

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## INTERNAL QUALITY ASSURANCE CELL(IQAC)

Ref. No.: IQAC/22-23/02

Date: 20-06-2023

Dear, Mr. Vinay Antony Sequeira

Greetings from Pompei College, Aikala !!!

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5. Preparation and submission of Annual Quality Assurance Report (AQAR)-2021-22.
6. College developmental activities.
7. Staff enrichment programme.
8. Any other matters with the permission of the chair.

Kindly, make it convenient to attend the meeting.

Yours faithfully,




Dr. S. Gunakar

Co-ordinator, IQAC



Dr. Purushothama K.V

PRINCIPAL

  
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## INTERNAL QUALITY ASSURANCE CELL(IQAC)

Ref. No.: IQAC/22-23/03

Date: 24-06-2023

Dear Members,

Greetings from Pompei College, Aikala !!!

**Subject:** Notice of the meeting

The meeting of the IQAC scheduled to be held on 28-6-2023 is postponed to Saturday July 1, 2023 at 2 p.m.  
Kindly, make it convenient to attend the meeting.

Yours faithfully,




Dr. S. Gunakar  
Co-ordinator, IQAC



Dr. Purushothama K.V  
PRINCIPAL

Received the notice of meeting on 24/6/23.

  
(James Polo)

  
MARCEL DSOUZA

  
A. S. Siqueira

Dr. S. A. Maymath 

  
BURTON SIQUEIRA

  
Hilda Dsouza

Mr. Patrick Menezes 

MS. Lr. Shambavi Shivarani Shetty 

Kartik Sundar Salvan kartik

Ms. Apaksha 

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## INTERNAL QUALITY ASSURANCE CELL(IQAC)

Ref. No.: IQAC/22-23/04

Date: 20-1-2024

### Minutes of the meeting of IAQC held on 1-7-2023

Time: 2 p.m

Venue: Principal's Chamber

A meeting of IQAC was held on 1-7-2023 at 2 p.m at Principal's Chamber. Principal and Chairman of IQAC Dr. Purushotham K.V chaired the meeting.

#### Members Present:

The following members attended the meeting.

Sl. No.	Name	Position
1	Dr. Purushothama K.V, Principal	Chair Person
2	Mr. James Lobo	Management Representative
3	Mr. Burton Sequeira	Industry Nominee, Member
4	Mrs. Hilda D'souza	Alumni Nominee, Member
5	Mr. Marcel D'souza	Parent Nominee, Member
6	Dr. Manjunath,	Staff Representative, Member
7	Mr. Kartik Sundar Salian III B.Com	Student Nominee, Member
8	Ms. Apeksha III B.A	Student Nominee, Member
9	Dr. S. Gunakar	Co-ordinator
10	Mr. Vinay Antony Sequeira	Assistant Co-ordinator

#### Absentees at the meeting

1. Mr. Patrick Menezes, Educationist, Member
2. Mrs. Ln. Shambavi Shivaram Shetty, Industry Nominee, Memeber

#### Proceedings of the meeting

Principal and chairman of IQAC. Dr. Purushothama K.V, welcomed all the members and briefed about the NAAC and IQAC. The business of the meeting transacted by considering each agenda given below.

1. Preparation and submission of Annual Quality Assurance Report (AQAR)-2021-22.
2. College developmental activities.
3. Staff enrichment programme.
4. Any other matters with the permission of the chair.

**1. Read and confirm the minutes of the previous meeting held on 1-3-2023.**

The minutes of the meeting held on 01-3-2023 read and approved by the members present in the meeting.

**2. Preparation and submission of Annual Quality Assurance Report (AQAR)-2021-22.**

Principal and chairman of IQAC Dr. Purushothama K.V, informed the house that he went through Annual Quality Assurance Report (AQAR)-2021-22 forwarded by the former IQAC coordinator Dr. Victor Vaz and will be uploaded by 15-7-2023.

**3. College developmental activities**

Principal and chairman of IQAC Dr. Purushothama K.V, informed the house that there is a need to replace/repair the existing computers installed at the computer centre of the college, as most the computers are not working well. He also stated that Closed Circuit Cameras installed at the college need to be replaced/repared. Mr. Burton Sequeira, Industry nominee suggested the Principal to create a corpus fund, in order to mobilize the fund for improving the physical facilities at the college. All the members accepted the suggestion given by Mr. Burton Sequeira.

It was also decided to approach the nearby corporate bodies to seek the financial assistance under Corporate Social Responsibility (CSR) fund, to improve the physical facilities like installation of solar panel, computers etc.,

The suggestion was also given by the house to make use of the existing ladies hostel for revenue generating purpose by taking the permission from the UGC.

**4. Staff enrichment programme.**

IQAC coordinator Dr. Gunakar informed house that there is a need to organize the staff enrichment programme in order to upgrade and update the skill of the teachers and it was decided to organize the programme, once the college re-opens for the academic year 2023-24.

At the end IQAC co-ordinator Dr. Gunakar thanked all the members.

Attendees of the meet 20-1-2024

- | Sl. No. | Name                 |
|---------|----------------------|
| 1       | BURTON SEQUEIRA      |
| 2.      | Dr Purushothama KV   |
| 3.      | Dr. S. Gunakar       |
| 4.      | Anisha Cutinho       |
| 5.      | Jyothi. Amin         |
| 6.      | Mr Rohith            |
| 7.      | Prof. Patric Menezes |
| 8.      | Mr. Marcel D'souza   |
| 9.      | Mrs. Hilda D'souza   |

Signature

Handwritten signatures in blue ink corresponding to the list of attendees, including names like Burton, Anisha, Jyothi, Rohith, Patric, Marcel, and Hilda.